



CEPAC

APPROVED MINUTES

July 21, 2005

Call to Order: Chair Russ Cherry called the meeting to order at 7:00 PM.

Attendance: Present: Russ Cherry, Teresa Chaves, Donna Wynne, Mike Berryhill, Brian Shreve, Tim Howard, Nancy Martinez, Cliff Baughn, Bill Nolan

Excused: John Pilger

Absent: Annell Spencer, Althea Polanski

Staff: George Washburn

Pledge of Allegiance

Minutes: Approval of the minutes was moved, seconded and unanimously approved.

Citizen's Forum:

- Friedell Barnes talked about a consumer protection program called TURN. She requested that further discussion of this program be included in a future CEPAC agenda.

Announcements/Correspondence:

1. George announced that the new Fire Chief will be on board August 1. He also reported that Demetrius Kastros has been appointed Acting Fire Chief until the new Chief is on board. Because of this assignment, George has assumed OES duties. George also informed the group that B/C Kastros is absent because of his son's hospitalization. Russ suggested inviting the new Chief to the next CEPAC meeting.
2. Russ passed around a copy of "Government Technology" magazine and encouraged the members to avail of its free subscription.

Approval of Agenda: Approval of the Agenda was moved, seconded and unanimously approved.

Staff Reports:

1. RACES and SAFE Programs - see attached staff report. George distributed copies of the SAFE newsletter. Russ suggested providing a link to the newsletter in the CEPAC website.

2. AED Program Status – George reported that the City has budgeted for 10 AEDs. If budgeted funding will accommodate it, an 11th AED will be purchased and offered for installation in the Library.

Unfinished Business:

1. Shaker Shut-Off Valves – Russ reported that an ordinance on the installation of shut-off valves needs to be developed and presented to Council. Russ needs to meet with the Assistant Fire Marshal to get his input on this (George will arrange meeting). The Gas Shut-Off Wrench Program is filed at the moment due to complications with PG&E. The Commission was not able to get funding from PG&E and Calpine.
2. Care and Shelter – The City's mass care shelter is located at the Sports Center. Brian reported that Red Cross has estimated the cost of locating a mass care cache is \$10,100. The Red Cross is coordinating with the School District about putting an ark in place at Milpitas High School. George will call Rex Painter (Red Cross) about the ark, and will send an e-mail members informing them of what was discussed. Further discussion was made about storing food in caches. George reported that the decision, based on other jurisdictions' experiences, was to not store food because of shelf life issues and the availability of food in grocery stores. Donna stated there is a need to educate and encourage citizens about storing their own food and water supplies.
3. Bylaws – Russ reported that the current bylaws shows that it was adopted on August 19, 2003, however, he is not aware of such adoption (no copies of the bylaws were received from the time proposed changes were submitted to the then City Clerk). Brian stated the Commission needs to find out if the proposed amendments were indeed incorporated in the adopted bylaws. George will e-mail a copy of the bylaws to the Commission members for review. Recommendations should be brought back to the next meeting. A discussion was also made on the role of the RACES representative in the Commission (see attached letter of George to Russ).

New Business: None

Others:

1. Tim asked if a request has been made to have the OES Communications Van at the Art and Wine Festival.
A request will be made to George.
2. Russ reported that RACES volunteers are no longer allowed to drive the Van.
3. George passed out copies of the CEPAC roster/directory; corrections were made and submitted back to George.
4. Russ asked the members to come up with new ideas/issues that the Commission needs to pursue or work on, and bring back suggestions to the next meeting.

Adjournment: Meeting was adjourned at 8:15 PM.

Next Meeting: September 22, 2005, 7:00 PM, Milpitas City Hall Committee Room.